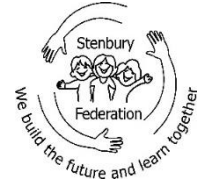


STENBURY FEDERATION

Interim Executive Headteacher: Mr M Snow
Chair of Governors: Mrs D Barker



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MINUTES OF THE STENBURY FEDERATION GOVERNORS MEETING HELD VIRTUALLY ON WEDNESDAY, 19th April 2023 COMMENCING AT 5.30pm.

Membership:

Di Barker (DB) Chair Local Authority Governor
Kate Green (KG) Co-opted Governor
Neil Jackson (NJ) Co-opted Governor
Polly Smith (PS) Staff Governor

Mark Snow (MS) Interim Exec HT – Godshill/C&R
Angela Dexter (AD) Co-opted Governor
Nicole Sturgess (NS) Parent Governor

Suzie Ellis (SE) Associate Governor

Also in attendance - Leigh Mannix Clerk

The Meeting was quorate with 5 in attendance – current membership is 7

Vacancies: 2 x Co-opted Governor & 1 x Parent Governor

Key: Challenge, Support, Ring-Fenced, Decision, Action

Item	Minute	Action	By
1	6	KG to arrange a meeting with KW to look at Health & Safety around the school.	KG
2	7	NJ would like a copy of the FMR report from KW and to have a virtual meeting with KW.	Clerk/NJ/KW
3	9	DB to liaise with PS to arrange a meeting with the school council.	DB
4	14	It was suggested that the clerk inform Governors of any changes to policies only, rather than Governors having to read the whole document again.	Clerk
5	14	A couple of changes to the Low Level Concern policy with regard to removing reporting via “My Concern” as this is for pupils only.	Clerk
6	14	The Child on Child Abuse is a child friendly version only, it was requested that an adult version be sourced.	Clerk
7	15	DB to chase Governors for monitoring reports.	DB

		ACTIONS
1	<p><u>Apologies & Welcome</u></p> <p>Apologies: N Sturgess & K Green DB thanked all for attending the rescheduled meeting. The meeting due to take place on the 3rd May 2023, will now be moved to the 24th May 2023, this meeting will be virtual.</p>	Accepted
2	<p><u>EYFS Presentation – PS</u> <u>Godshill Personal Development –PS</u> <u>ECO News - PS</u></p> <p>PS presented to Governors (<i>Appendix 1a in the minute book</i>) The numbers in Nursery are increasing and there are currently 23 children in attendance. The curriculums in both Nursery and Reception are in place and the children are aware of all staff in both settings.</p>	

I certify that these minutes are a true and accurate record of the Governing Board Meeting.

Diane Barker

12.07.23

Signed.....Chair/Vice-Chair Date.....

	<p>Combined visits had taken place to the Newtown Creek. Visits has also taken place to the Library and the Farm. Room leads and the SEN team have started “Helicopter Stories” training to help develop speech & language. The outside area is looking good, with help from the FROG’s fundraising team. The ECO council are very enthusiastic and knowledgeable. One of their challenges was to combat rubbish at the school and a grant was applied for from “Wightlink” to buy special bins for plastics and paper.</p> <p>Challenge <i>Q. With regard to the new mobile classroom, what might be happening to this in September 2023.</i> A. The classroom is working well at the moment and Year 3 are currently using it. Reception will move later and advice will be given regarding the space. PS is enthusiastic about moving into the room and MS thanked PS for her energy, she is ready to go. It would be good for Governors to come in and look around to see the link between Reception and Nursery.</p>	
3	<p><u>Declaration of Pecuniary Interest</u> DB declared that she is also a Governor at Barton Primary School and be a link between the Governing Bodies. MS declared he was the Headteacher at Barton Primary School. AD declared that she is the SBM for Binstead Primary School and PTA Treasurer Gurnard Primary SE is a local councillor for Central Rural It was agreed that there was nothing on the agenda that would require any of those making declarations to step away from the meeting. No further declarations were made in relation to the agenda items.</p>	
4	<p><u>Order of Business</u> As agenda</p>	
5	<p><u>Approval of the Minutes</u> o 30th November 2022 The minutes were circulated prior to the meeting. The minutes were proposed by DB and seconded by NJ with all in agreement.</p>	
6	<p><u>Matters Arising from the Previous Meeting</u> Matters arising from the 30th November 2022. Item 2. KG to arrange a meeting with KW to look at Health & Safety around the school.</p>	Action
7	<p><u>Finance Reports</u> KW will be attending the next meeting of the Governing body on the 24th May 2023 to finalise the end of year budgets. MS reported that the deficit at Godshill had been cleared and that we are striving to reduce the deficit at Chillerton also. Governors should be mindful with any pay rises that may occur.</p> <p>Challenge <i>Q. Has the school received any apology from Councillor Andre?</i> A. MS reported that nothing had been forthcoming, but feels that she now realises that this is across the Island with regard to small schools.</p> <p>A huge thanks to Governors, MS and Staff and all those involved in getting the budgets to this point, especially with the inherited deficit and credit to where we are now. Thanks also to AD, who had completed a lot of the work also.</p> <p>NJ would like a copy of the FMR report from KW and to have a virtual meeting with KW.</p>	Action

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Shane Barber

12.07.23

Signed.....Chair/Vice-Chair Date.....

<p>8</p>	<p><u>Headteachers Report – Verbal Update</u></p> <p>MS reported a change to the teaching staff, Thomas Cannings, and ECT (Early Careers Teacher) had left. Two new teachers had joined the staff, so there is now one teacher per year group, induction plans were in place. Children’s numbers had continued to increase in the school and all classes are growing. Those children that had joined the school had all settled in very well.</p> <p>The EYFS will take over the mobile classroom in September 2023.</p> <p>One child from Chillerton & Rookley is now being home schooled, this was sad as the child’s attendance had improved since coming to the Godshill site. Those children from Chillerton & Rookley are all thriving and getting on well.</p> <p>Jane Wilson, our current LLPR is leaving and Tim Walters will be taking her place as our new LLPR. There are lots of positives around the school.</p> <p>Extra staff afterschool clubs are taking place this half term.</p> <p>Capital funding will be used to enable the Heads office to move to a different part of the building, making it more accessible to the children. To also have a fence to section off where the minibus is parked.</p> <p>Challenge</p> <p><i>Q. How many children are currently on role?</i></p> <p>A. There are currently 165 on role. Children have joined us from other schools and the mainland, as well as those from Chillerton & Rookley. One Year 6 child has joined us as a late arrival.</p> <p>All parents and children that have visited the school and been shown round by the SLT have started at Godshill.</p> <p>The PAN going forward will be reduced to 20 in Reception from September 2023.</p> <p>With the growing role and not falling, we were lucky to get the extra classroom.</p> <p>The children who joined this year would not be budgeted for.</p> <p>Challenge</p> <p><i>Q. With regard to Chillerton & Rookleys budget for 2023-2024 following October 2022 census and how many children were in attendance.</i></p> <p>A. There were 15 children on role at the time of the October census.</p>	
<p>9</p>	<p><u>School Improvement Plan</u></p> <p>SIP – The SIP is much the same as previously seen by Governors.</p> <p>SEF – The SEF will be changing to reflect the new structure</p> <p>Following the Year 6 Project the outcomes will be better than last year. There is an identified group of children with additional needs, who will not achieve their SAT’s, but optimistically the results should be better and progress has been made by the children, which can be shown. Catch up lessons with TE and SP have helped.</p> <p>DB reported that she has attended assemblies to hand out Governors awards and badges for either the children’s work, or for their behaviour. DB also reported that the whole atmosphere of the school is very positive and it was good to meet the new staff.</p> <p>It was requested that for the next awards it would be good to have another Governor join her. SE offered to link with DB.</p> <p>Governors had met with the school council and would like to arrange another meeting.</p> <p>DB to liaise with PS to arrange a meeting.</p>	<p>Action</p>
<p>10</p>	<p><u>Safeguarding:</u></p> <p>DB reported that she had been in school to check the SCR.</p> <p>MS informed Governors that the amount of referrals had increased and there were issues with Early Help and support for families. Early Help numbers have increased from this time last year.</p> <p>Other agencies do not seem to be helping either, this is adding more work to the SEND teams and the FLO’s.</p> <p>Child protection cases and been moved to Early Help, which the school takes over and agencies are not supporting the schools.</p> <p>The case load for the SEN team is not sustainable.</p> <p>SE mentioned that she was unaware that this was falling on schools.</p>	

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Jane Parker

12.07.23

Signed.....Chair/Vice-Chair Date.....

	<p>MS was awaiting a response from NS, from the Hampshire LA, to see what we as a school are seeing. Concerns flagged over the Easter Break have been put down to Early Help.</p> <p>Challenge Q. Was this indicative of the lack of communication in general? A. Yes, this is an Island wide issue and schools are held to account in regard of safeguarding. The system and structure is crumbling, leaving schools to handle the load.</p> <p>SE thanked MS for highlighting the problem.</p>	
11	<p>Health & Safety: It was reported that safety outside the building is a problem, but the parking issues have improved. SE offered to stand outside the school again, if needed, to move parents on to park somewhere other than on the yellow zigzags. Governors thanked SE. SE had met with Bill Jordan to discuss road issues with regard to barriers being extended, the 20 mile an hour sign moved further back from where it currently is and a zebra crossing. SE had also met with MS.</p>	
12	<p>Governor Matters: Governors now had more access to Hampshire training and would need to sign into the Hub to access this. No official complaints had been received. No correspondence had been received by the Chair or Clerk. MS reported that he had a FOI request from a Councillor, which he had now followed up after seeking advice from the LA, with regard to teaching of gender to gender. This is not promoted in the PSHE lessons in school.</p>	
13	<p>Clerk Update: (if any) The clerk informed Governors that the SFVS had been submitted.</p>	
14	<p>Policies for Review: It was agreed that the following LA policies be adopted.</p> <ul style="list-style-type: none"> o Complaints Policy o Respect Policy <p>It was agreed that the following polices, check and confirmed by the SBM be adopted.</p> <p>It was agreed that the following policies, checked and confirmed by the Governing Body/SLT be adopted</p> <ul style="list-style-type: none"> o Child on Child Abuse Policy o Low Level Concern Policy <p>It was suggested that the clerk inform Governors of any changes to policies only, rather than Governors having to read the whole document again.</p> <p>A couple of changes to the Low Level Concern policy with regard to removing reporting via “My Concern” as this is for pupils only.</p> <p>The Child on Child Abuse is a child friendly version only, it was requested that an adult version be sourced.</p>	<p>Action</p> <p>Action</p> <p>Action</p>
15	<p>Impact of the Meeting Impact of the meeting (i) What was the impact of the meeting? (ii) What difference has the meeting made? (iii) How did the meeting contribute to moving key matters forward? (iv) What are the next steps?</p>	

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Shane Parker

12.07.23

Signed.....Chair/Vice-Chair Date.....

	<p>DB – Found the EYFS presentation really helpful and this gave the Governors a clear outline about how the school is growing. MS requested any reports from Governors to be sent as soon as possible. DB to chase Governors for monitoring reports.</p>	Action
16	<p><u>Dates of the Next Meetings</u> Wednesday 24th May 2023 @ Virtual Meeting Wednesday 12th July 2023 @ Godshill Primary</p>	
17	<p><u>Any Other Business:</u> There was no other business to report</p>	

There being no other business to discuss the meeting closed at 6.30pm

I certify that these minutes are a true and accurate record of the Governing Board Meeting.

Hane Parker

12.07.23

Signed.....Chair/Vice-Chair Date.....