

Healthy Schools

GODSHILL PRIMARY SCHOOL

Interim Executive Head Teacher:

Mr M Snow

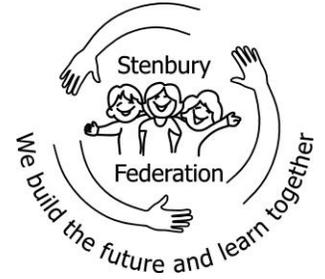
Godshill, Ventnor,

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Parent's Handbook 2019 - 2020



GODSHILL PRIMARY SCHOOL

Part of the Stenbury Federation



Visit our web site at www.godshillprimaryschool.co.uk



Welcome to Godshill Primary School

In this handbook you will find an overview of the information you need regarding your child's first year at Godshill Primary School. If you need any additional information, then please contact your class teacher or ask at the office.

Term Dates 2019 - 2020

Monday 2nd September 2019: Development Day
 Tuesday 3rd September 2019: Development Day
 Wednesday 4th September 2019: Years 1-6 First Day
 Friday 6th September: 2019 Reception Class First Day

Further Development Days to be announced.

Isle of Wight School Terms And Holidays 2019 – 2020

Determined programme of school term and holiday dates for county and controlled schools for the academic year 2019/20

SEPTEMBER 2019							OCTOBER 2019							NOVEMBER 2019						
M	2*	9	16	23	30		M	7	14	21	28		M	4*	11	18	25			
T	3	10	17	24			T	1	8	15	22	29	T	5	12	19	26			
W	4	11	18	25			W	2	9	16	23	30	W	6	13	20	27			
T	5	12	19	26			T	3	10	17	24	31	T	7	14	21	28			
F	6	13	20	27			F	4	11	18#	25		F	1	8	15	22	29		
S	7	14	21	28			S	5	12	19	26		S	2	9	16	23	30		
S	1	8	15	22	29		S	6	13	20	27		S	3	10	17	24			
DECEMBER 2019							JANUARY 2020							FEBRUARY 2020						
M	2	9	16	23	30		M	6*	13	20	27		M	3	10	17	24*			
T	3	10	17	24	31		T	7	14	21	28		T	4	11	18	25			
W	4	11	18	25			W	1	8	15	22	29	W	5	12	19	26			
T	5	12	19	26			T	2	9	16	23	30	T	6	13	20	27			
F	6	13	20#	27			F	3	10	17	24	31	F	7	14#	21	28			
S	7	14	21	28			S	4	11	18	25		S	1	8	15	22	29		
S	1	8	15	22	29		S	5	12	19	26		S	2	9	16	23			
MARCH 2020							APRIL 2020							MAY 2020						
M	2	9	16	23	30		M	6	13	20*	27		M	4	11	18	25			
T	3	10	17	24	31		T	7	14	21	28		T	5	12	19	26			
W	4	11	18	25			W	1	8	15	22	29	W	6	13	20	27			
T	5	12	19	26			T	2	9	16	23	30	T	7	14	21	28			
F	6	13	20	27			F	3#	10	17	24		F	1	8	15	22#	29		
S	7	14	21	28			S	4	11	18	25		S	2	9	16	23	30		
S	1	8	15	22	29		S	5	12	19	26		S	3	10	17	24	31		
JUNE 2020							JULY 2020							AUGUST 2020						
M	1*	8	15	22	29		M	6	13	20	27		M	3	10	17	24	31		
T	2	9	16	23	30		T	7	14	21	28		T	4	11	18	25			
W	3	10	17	24			W	1	8	15	22	29	W	5	12	19	26			
T	4	11	18	25			T	2	9	16	23	30	T	6	13	20	27			
F	5	12	19	26			F	3	10	17	24#	31	F	7	14	21	28			
S	6	13	20	27			S	4	11	18	25		S	1	8	15	22	29		
S	7	14	21	28			S	5	12	19	26		S	2	9	16	23	30		

Godshill School Uniform

Uniform for 2019-2020

KS1 - Reception, Year 1 & Year 2

Boys

School Polo Shirt (Not shirt)
Purple School Jumper
Grey Trousers
Wellies (Yr R and 1)
Waterproofs (Yr R and 1)

Girls

School Polo Shirt (Not Shirt)
Purple School Jumper or School Cardigan
Grey Skirt or Pinafore Dress (or Trousers)
Wellies
Waterproofs
For the summer girls may wear:
A purple gingham dress

KS2 - Years 3 - 6

Boys

Grey trousers
White shirt
Purple school Jumper
Purple tie

Girls

Grey skirt or Pinafore Dress (or Trousers)
White shirt
Purple school Cardigan or Jumper
Purple tie
For the summer girls may wear:
A purple gingham dress

School Purple Book bag

School wear above is available from "The Big Wight T-Shirt Company" in Newport or online at www.bigwight.com with free delivery.

All Year Groups

Footwear: Black school shoes (No Trainers) with grey or white socks, or grey or white tights for girls.

PE clothing: All children (boys and girls) will require the following, which should be kept in a named bag and be in school from Monday to Friday.

- Blue shorts
- Blue PE top with logo/initials an optional extra
- Blue Hoodie with logo/initials an optional extra
- Trainers for KS2 - Plimsolls for KS1
- Black jogging bottoms from home can be worn in the winter months.

The PE kit will be available from Pendle Sportswear Ltd, the link to their website will follow in due course and will be sent to our social media page, and by our teachers to parent's text service.

***All children are expected to wear school uniform every day.
Please ensure that ALL items are labelled clearly.***

Pastoral Care

Formal opportunities will be provided for parent/teacher discussions about each child's progress. Every term there will be the opportunity for parents to attend an interview to discuss their child's progress. Written reports are sent home each academic year and there is always an opportunity to discuss these reports with the teachers. In addition to these formal opportunities, the teachers and Headteacher are always happy to discuss any pupil's progress and parents are encouraged to raise any queries or concerns they have immediately. If, following a query, there is a need for more detailed discussion, the teachers or Head Teacher will be very happy to arrange an appointment at a mutually convenient time.

Every effort is made to keep parents informed of activities in the School, mainly by regular newsletters distributed through the children or emailed directly to you. Newsletters usually go home on a Friday each week and they are numbered and dated to help parents keep track of any letters they may have missed. In addition Mrs Knight, who works in our school office, is always very happy to help anyone at any time. School diary dates will also be placed on the website diary. Website: www.godshillprimaryschool.co.uk

You can also see what we have been doing on our Facebook page:

[@GodshillPrimarySchool@godshillprimary.co.uk](https://www.facebook.com/GodshillPrimarySchool)

These will also be in the newsletter.

Meals

A school lunch is available, prepared on the premises, at the current price of £2.05 paid for by using our on-line system through school money, www.schoolmoney.co.uk please see office for log in information. Alternatively, monies can be paid into school office. School lunch is provided free for Reception, Year 1 and Year 2 by the government. There are also facilities for children to have their own packed lunch. A mid-morning drink and toast can be purchased from the school cook for all children in KS2. Currently, the government provides a piece of fruit for all children in Reception, Year 1 and Year 2. Water is available at all times for all children. Information is available for assistance with the cost of school meals and transport. These papers can be obtained from the School office and are treated in the strictest confidence. Anyone who thinks they may be entitled to free school meals is encouraged to ask for details.

Helpful Notes on School Procedure

Helpful notes on School Procedure

Please note the following procedures which have been made in the interests of health and safety for our children:

Start of the day

There is no official supervision for children before 08.45 (unless they are booked into Breakfast Club) and children should not be left alone on the premises before this time. (When the school gates are open all children should go straight onto the large playground at the back of the school.) The bell will go at 8:45 where children need to go straight to class to begin learning.

Please note that children may not bring toys or games unless requested by the School, or if it is a birthday celebration. School cannot be responsible for any items left on the premises.

Children will not be allowed to leave school during school sessions unless collected by a responsible adult. If you need to collect your child during school hours, please inform Mrs Knight at the front office.

End of the Day

Children will be escorted to the playground to wait with their class teacher to be collected. The school gate will be opened at 3:00pm and parents/ carers are asked to come to the playground to collect for their child/children. Teachers will send the children to the adult collecting them.

We make every effort to ensure children are sent home with the appropriate adult. All adults who will be collecting your child must be recorded on the 'Adults who can collect my child' form. If any alterations are made to the normal arrangements please inform the school and your child's class teacher in good time, although we recognise emergency situations do arise and this may not always be possible. Thank you for your co-operation.

Absence

The school gates open at 08.40 (children to proceed onto the large playground) and children need to be in class by 08:45 at the latest. Any children arriving in school after 08.55 should enter the school via the Front Office and will be marked as late in the register. Please report any period of absence to the school office **before 09.30** on **each day** of absence and this

must be followed up on the day of return via letter or e-mail addressed to the office. School email: godshill@stenburyfederation.co.uk

Accessing the School Site

The School car park and drive are only to be used by vehicles on official School business and not for dropping off or pick up of children. Pedestrians should use the footpath at all times, particularly before and after School sessions.

Parents, please observe the parking restrictions outside the School gates, both before and after school. Anyone who, for Disability reasons, needs to make separate arrangements, please contact the school office.

Changes of Address

Can any changes of address/ telephone number or other please be reported to the school office as soon as they change. This is particularly important for medical details such as allergies, and for emergency contact numbers as well as being able to inform you via Parent text.

First Aid

Minor injuries and ailments will be attended to by the school staff who have received emergency first aid training.

Medication

All medicines must be prescribed by a doctor.

If Staff need to administer prescribed medicines then Parents are required to complete and sign an Administration of Medicines Form prior to administration. Also, the school only accept prescribed medicines that are in date, labelled, provided in the original container as dispensed by the original pharmacist and include instructions for administration, dosage and storage. The exception to this is insulin, which must still be in date, but will generally be available to schools inside an insulin pen or pump rather than in its original container. Please see school office for further information. Medication may not be brought to School for children to administer. At the end of the day Parents must collect any medication from the school office.

Students

As I expect you know, we often have students from Universities, Colleges and Secondary Schools working with us in school.

Part of their course involves them in general observation of individual and groups of children and due to the implications of the Children Act, we have been asked to inform you of this. To maintain confidentiality, the setting is never named and no surnames are used. Should you have any objections, please contact the school.

Jewellery

Can you please make sure that your child does not wear any jewellery to school.

Nail Varnish

No nail varnish is to be worn at school.

PE Kits

All children need to have their PE bag and kit to school on Mondays and it is to remain in school all week. All clothing needs to be named.

Book bags

Book bags need to be brought into school every day with your child's reading book and reading record. Daily reading at home greatly supports your child's learning.

Cool Milk

Free milk is available for all children aged under five in school, funded by the UK government. In our school, this milk is provided by Cool Milk, the UK's leading school milk supplier.

We register your child for their free school milk on your behalf by providing Cool Milk with your child's name and date of birth.

Shortly before your child turns five, you will be offered the opportunity to pay a subsidised rate for your child to continue to receive milk.

All information handled by the Cool Milk group is processed in accordance with the GDPR 2018. All personal information is securely stored on Cool Milk's UK servers and is never passed on to third parties without your permission.

Please inform Mrs Knight if you would prefer us not to register your child for free school milk.

Isle of Wight Primary Schools Agreed Advice on Dealing with Head Lice.

The school will:

- Inform parents if we notice that their child has live head lice
- Advise you to talk with the School Nurse (821388), the local pharmacist, your GP – if you have difficulty in eradicating head lice.

The school will not:

- Divert teaching time checking all children's hair
- Blame pupil's for having head lice
- Suspend pupils unless authorised by the LEA medical officer, at present: Dr Jaffri (Section 524, Education Act 1996)

Parents please

- Regularly groom your children as part of their daily healthcare routine
- Inspect your child's hair whilst wet combing once a week as a very effective way of detecting head lice
- Do not wait to be informed that your child has head lice
- Go to the correct channels for expert advice – i.e. your local clinic or local pharmacist
- Recognise that your child's welfare is an unshrinkable responsibility

Working together for community health in a blame free culture will enable us to help beat this problem.

We thank you for your co-operation.

Inclusion:

Godshill is a community school. Through quality, inclusive teaching we aim to support children's needs within the classroom, including those with SEND. We have a strong inclusion team that consists of our SENCO, Mrs Gail Eagar, who is an experienced SENCO and works for Barton Primary, and the Stenbury Federation. Mrs Dawn Groves, who is the SENCO assistant, working closely with the children and parents at Godshill, Miss Rosie Harrison our Family Liaison Officer, who works across the Federation. Each child has an individual plan in place to support them. If your child has additional needs then please contact one of the team.

Godshill School Curriculum

The Governors and staff have a shared belief that all pupils are of equal worth and are entitled to the best education possible relevant to their abilities, ages and stages of development. We also believe that all pupils should have the opportunity through education to experience the community and the wider world. These principles are translated to the children through the School curriculum which aims to:

- Encourage all pupils to develop lively, enquiring minds, where the ability to question and argue rationally and apply themselves to tasks and physical skills is celebrated and actively developed.
- Enable all pupils to acquire the highest levels of understanding, knowledge and skills in all areas of the curriculum in a way which is relevant to adult life in a fast-changing world.
- Enable all pupils to learn and achieve basic knowledge and skills in literacy and numeracy as a minimum within a climate which encourages every pupil to fully develop their strengths and address their weaknesses.
- Enable all pupils to develop aesthetic awareness and creativity and an ability to appreciate a wide range of art, music and literature.
- Encourage all pupils to develop personal moral values, respect for religious values and understanding of other religions and cultures.
- Encourage all pupils to understand the world in which they live and the interdependence of individuals, groups and nations.
- Encourage pupils to appreciate human achievements and aspirations and to have the highest aspirations for themselves.
- Enable pupils to develop a sense of self-worth so that they can achieve personal fulfilment at each stage of their development.

Homework

Parents of all children are asked to support their child with the practice and development of basic skills. This involves hearing your child read regularly and reading to them, as well as helping them to learn spellings and tables when appropriate. Children will also receive some take home tasks and additional English and Maths as appropriate to support their work as they move through the school. Children are not expected to spend longer than 20 minutes on any piece of homework unless it is a project given over a period of time.

School Organisation

The School is organised into seven year groups; Reception class through to Year 6. The pupils are allocated into 5 classes for September 2018. As well as the regular class teachers, we also employ specialist teachers, coaches and tutors for certain activities throughout the year. Voluntary help is also welcomed in the school and many parents and other adults from our community give up their time regularly to help in school with activities such as hearing reading, art and craft and helping with sporting activities.

Year Groups	Teachers
Reception	Mrs P Smith
Year 1/2	Mrs Mills
Year 3	Mr C Knight
Year 4/5	Mr T Smith
Year 5/6	Mrs K Boakes

School Day

<i>08:00-08.45</i>	<i>Breakfast Club is available</i>
<i>08:40</i>	<i>Gates Open</i>
<i>08.45</i>	<i>Children Enter Classrooms</i>
<i>08:55</i>	<i>Doors Close - Register</i>
<i>09:00 – 10:15</i>	<i>Lessons</i>
<i>10:15 – 10:35</i>	<i>Assembly</i>
<i>10:35 – 10:55</i>	<i>Morning Break</i>
<i>10:45 – 12:15</i>	<i>Lessons</i>
<i>12:15 – 12.55</i>	<i>Lunch</i>
<i>12:55 – 15:00</i>	<i>Lessons</i>
<i>15:00 – 17:00</i>	<i>Fun Zone is available</i>

School Vision Statement

“We build the future and learn together”

C.A.R.E.

(Challenge, Achieve, Respect, Enjoy)

Challenge

- . Be willing to take a risk.
- . Not afraid to change your path.
- . Perseveres despite difficulties.
- . Be confident.
- . Likes to ask questions

Achieve

- . Be the best you can be.
- . Have pride in your work.
- . Aspire to your goals
- . Know your next steps and how to get there.
- . Motivate yourself.



Respect

- . Be a quality audience.
- . Be proud of yourself and your school.
- . Value possessions.
- . Be tolerant of others.
- . Think before you do.
- . Be kind and polite.

Enjoy

- . Enthusiastic and excited to learn.
- . Being engaged in a variety of learning opportunities.
- . Gets “lost” in learning - Time disappears
- . Everybody learning together.
- . Explore own ideas.



Behaviour

We encourage the children to develop a code of self-discipline which will be reflected in a caring and respectful attitude towards each other, to adults, and to the community. We have a positive behaviour policy which involves a variety of rewards including praise, stickers and 'Golden Time.' Every week we have a celebration assembly where children are encouraged to celebrate their achievements with work and behaviour based on our Federation C.A.R.E vision.

The children are taught just a few simple rules and these are displayed in every class. When inappropriate behaviour occurs the children are encouraged to consider the choices they have made and think about what they might do differently another time. A system of warnings and sanctions involving short periods of 'time out' are used to help children improve their choices and behaviour.

We use the six strands as a focus on developing a positive attitude and the right behaviour choices. These are supported by clear consequences that are age appropriate. Both the six strands and consequences can be seen on the following pages.

Parents will always be consulted about matters which demand more serious measures above the sanctions normally imposed for inappropriate behaviour. Reports of bullying are always taken seriously and looked into carefully.

Parents should not hesitate to contact the school if they are concerned about their child's behaviour or attitude and similarly the school will contact the parents if they have concerns. Where behavioural difficulties do arise, it is very important that parents and school should work together to improve the situation and, through a partnership, find the best way to ensure a successful outcome for the pupil.

Home-School Agreement

*We would like to welcome you to Godshill Primary School.
As a school we work together with parents and pupils. As part of this, we have a home-school agreement. This copy of the agreement is for you to keep.*

The School's Agreement

The school will try to:

- Treat your child fairly, care for him/her well and ensure his/her happiness and safety;
- Value him / her as an individual;
- Ensure that he/she is well taught and that he/she achieves his/her best in all aspects of school life;
- Help him/her to develop a sense of responsibility and to be caring and considerate to others;
- Keep you well informed about general school matters and about his/her progress;
- Be welcoming and offer you opportunities to become involved in the daily life of the school;
- Recognise and reward success and achievement.

Signed: _____ Head Teacher

The Parent's Agreement

I / We will try to:

- See that your child comes to school regularly, on time, with all the equipment he/she needs and wearing the correct school uniform;
- Let the school know about any problems which might affect his/her work or behaviour;
- Support him/her with reading and other home learning activities;
- Check and sign he/her home-school book regularly;
- Encourage him/her to take pride and interest in his/her work at home as well as school;
- Attend parents' evenings and discussions about his/her progress;
- Support school policies and rules on behaviour.

Signatures: _____

Pupil's Agreement

I will try to:

- Come to school each day on time;
- Keep the school rules and my classroom rules;
- Wear my school uniform and be tidy in appearance;
- Work hard and do all my class work and any homework as well as I can;
- Behave well and be polite and helpful to others;
- Help to look after the school and respect other people's belongings;
- Tell a grown-up if I am worried about anything.

Signature: _____

Contact Us:

Godshill Primary School
Godshill
Ventnor
Isle of Wight
PO38 3HJ

For all enquiries please contact Mrs Knight on:

Phone: (01983) 840246

e-mail: godshill@stenburyfederation.co.uk

For enquiries on Extended schools please contact Mrs Mannix at:
l.mannix@stenburyfederation.co.uk