

STENBURY FEDERATION

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Remote Learning Policy – Subject to change

Should remote learning be necessary during the next academic year due to further school closures, all staff in the Stenbury Federation will aim to implement this approach to learning:

Aims

Our blended learning approach for remote learning will aim to:

- Ensure consistency in the approach to remote learning for pupils who aren't in school due to the Coronavirus Pandemic.
- Set out expectations for all members of the school community with regards to remote learning
- Provide appropriate guidelines for data protection

Roles and responsibilities

- The Head teacher will ensure that all staff receive communication in a timely manner
- The Head teacher and Senior Leaders will support all staff to be able to fulfil the requirements of this policy
- Teachers will plan and deliver remote learning and must be available between 8.30am and 3.30pm to support children with this.
- Teaching Assistants will provide intervention support and guidance to specific children within their usual working hours. They may be asked to support their class teacher to produce resources for children. They may be directed by the Head teacher or School Business Manager to complete a range of online training courses to develop their skills and knowledge relating to their role in school
- The SENCo will make weekly contact with all children on the SEND register
- The ELSA/FLO will liaise with the Head teacher to determine which children will be contacted and supported during the ELSA's working hours
- The Safeguarding team (as directed by the DSL) will make weekly contact with any known vulnerable families
- The Designated teacher will make weekly contact with any looked after children (LAC)
- The governing board will work alongside the Head teacher to ensure that education remains as high quality as possible and check that staff are certain that remote

learning systems are appropriately secure for both data protection and safeguarding reasons

If any staff member is unable to work for any reason during this time, for example due to sickness or caring for a dependent, they should report this using the normal absence procedure.

Coverage

Each year group will continue to follow the same sequence of learning as planned within school. We believe that pupils are entitled to both consolidation of current learning, and teaching and practise of new material. In some subject areas, and for certain concepts, this may be more difficult to achieve, and may take longer than planned within school, but pupils should be given the same opportunities to learn and progress at home as they would within school.

Resources

In Early Years, work and communication will be done via tapestry.

For Years 1-6, work will be set, accessed and returned via Google classroom. (Tapestry will also continue to be used for communication where it has previously been set up). All pupils have their own school login to Google classroom and teachers will be available to support access. Please contact godshill@stenburyfederation.co.uk or chillerton@stenburyfederation.co.uk if they are experiencing any technical issues. Further guidance for parents is also included on the school websites.

Any curriculum content added will be in the form of a Google Doc, Google Slide or other Google Suite app (If you are using a tablet, you may be required to download additional free apps) as this will allow the children to edit and hand in their work individually to the teacher. Classwork will be added regularly and may have a due date for completion. Teachers will be able to see your child's progress and support them where necessary and can add comments to the children's work.

Pupils who have limited or no internet access will be provided with printed materials following the same sequence.

Provision

In the case of whole class or whole school closure:

There will be daily lessons in English and Maths with varied tasks and a weekly task for **all other subjects**. Children may be provided with some links to online sites to support learning but this will not be in place of lessons and activities. Teachers may also include a short teaching video which will be posted on the Google Classroom page. This approach will be used when introducing a new concept/skill but there will be no expectation for staff to deliver 'live teaching sessions' to their class.

Teachers will:

- Check work daily and feedback; use work submitted to adapt and adjust the following lessons in response to pupil achievements
- Communicate with pupils and parents - daily via Google Classroom and weekly via parent email/phone call.
- Provide a weekly opportunity for a class video meeting, and may offer 1:1 video sessions as the need arises.
- Pupils on the SEND register will receive additional support from an LSA as appropriate, and parents will receive advice through weekly communication with the SENCo.

In the case of individual pupils isolating:

There will be daily tasks for English and Maths and one foundation subject. These may be set a day 'behind' pupils in school to allow teachers time to create and upload appropriate resources. When possible, a teaching video or link may be provided with the task.

Teachers will:

- Check work frequently and feedback; use work submitted to adapt and adjust the following lessons in response to pupil achievements
- Communicate with pupils and parents - daily via Google Classroom and weekly via parent email or telephone call
- Pupils on the SEND register will receive additional support from an LSA as appropriate, and parents will receive advice through weekly communication with the SENCo.

Data protection

- All staff have a school email address that must be used when communicating with children and parents.
- Wherever possible, school devices and materials should be used when working from home.
- Staff must not disclose any personal information to parents.

Monitoring

Teachers will be expected to set the work for the following day by 4pm via Google Classroom so that senior leaders can monitor the quality and quantity and provide feedback to staff if needed. Staff will be provided with support should areas of concern be identified.